

TGEI Steering Committee Meeting Minutes  
Friday, March 18, 2005

**Members Present**

Joe Swinford, Chair  
Buddy Lea, Vice-Chair  
Lynn Goodman, Ex-Officio  
Tracy Stinson  
Karen Hale  
Mike Dedmon  
Renee Jackson  
Sam Chesser  
Brian Derrick  
Mike Hayes

**Members Absent**

Tom Chester, Past Chair  
George Zukotynski  
Brenda White  
Marva Bradford  
Nancy Bernstein  
Carol Freeman  
Tracy Carter

**Call to Order**

The March Steering Committee was called to order at 11:35 AM.

**Minutes**

A motion was made by Buddy Lea to correct the minutes of the Feb. 18, 2005 meeting by adding the Members Present and Members Absent to them from the sign-in sheet. Brian Derrick seconded the motion. The Minutes were approved as amended.

**Old Business**

TGI Website – Carol Freeman received copies of the web documents from Debra Eggers in DOP IS. Carol's agenda for updating the website was to begin with fixing the Menu features of the site, followed by 'cosmetic' changes to enhance the readability and presentation of the entire site, and to end by fixing the email directory system.

Newsletter - Buddy Lea forwarded content to Lynn Goodman and Lynn will begin update of that content next week for the publication of our first newsletter.

Alumni Directory – Nancy Bernstein sent an email to all class reporters to obtain up to date information on alumni. Once she has received the content, she will be creating files sorted by Agency and also by Class Year. The class reporters will be responsible for contracting the individual alumni.

Fall Conference – Renee Jackson and the conference committee had met and discussions had been very positive and constructive. Ideas generated included; less food so to reduce cost, fewer door prizes but more quality prizes, a shorter (not all day) conference, Speakers to relay information on critical State issues, Morning motivational followed by critical issues.

Sub-committees were organized.

## New Business

Endowment Golf Tournament – Brian Derrick gave a report on the status of the tournament, with some information on the cost and asked for the committee's input on Friday vs. Saturday event, Expectations on revenue for the endowment, what the entry fee should be per individual/team.

The tournament date was set for Friday, May 27, 2005 at 1:00 PM. It is to be made very clear that we will be on personal time and not State time. Henry Horton State Park is to be the venue. 'Celebrities' per team will be utilized where possible. Joe and Brian to coordinate with Randy Camp and others on the 'Celebrities'. Gabrielle Chapman volunteered to help assist with the committee. Entry fee was to be set following verification of the cost per person at Henry Horton. Suggestion for 'Save the Day' email was made by Gabrielle ASAP. Target group was TGEI Alumni, but open to all state employees.

TGEI Holiday Breakfast – Concerns about low attendance were expressed and discussions about how to bring more alumni to the event were made. A survey was suggested to get a 'feel' for reasons why, and possible solutions.

Meeting was adjourned at 12:55 PM. The next meeting was set for Friday, April 22, at 11:30 AM.